Weill Cornell Medicine
Graduate School

In-absentia APPLICATION FORM

This application is to be completed by students who intend to remain active while training away from campus. Students must complete this application and it must be approved before leaving campus. This application allows a student to apply for up to a year of in-absentia status. To maintain such status afterwards, student must re-apply on a yearly basis.

Student Name: _____ E-mail: _____

CWID: Program: _____ Year in Program:

Semester(s) of Absence: ☐ Fall ☐ Spring ☐ Summer Academic Year of Absence:

I will be conducting research with_____ _____

Sponsor's name ***Sponsor's Institution***

Address: _____ Lab Phone #: _____ E-mail: _____

Student's Address during *in-absentia*_____ Phone #: _____

ACE Examination Satisfied: ☐Yes ☐No

_____

Thesis Title:

FINANCIAL SUPPORT: (Stipend and Health Insurance is provided by Major Sponsor).

In accordance with the existing agreement for this student, the major sponsor will be responsible for the student's stipend and student fees (including health insurance) for the duration of her/his PhD training. The Graduate School will pay the stipend and fees, and the major sponsor's institution will reimburse the Graduate School. The reimbursement plan must be developed with the sponsor, the institution, and the Graduate School Finance Manager before the student begins in absentia status.

While in absentia, students may enroll in academic coursework elsewhere. All coursework, to be counted towards the students' degree, must be pre-approved by their WCGS program.

Major Sponsor's Signature: _____ Date: _____

Program Chair or Director's Signature: _____ Date: _____

Student's Signature: _____ Date: _____

WCGSMS Action:

Approved: ☐ _____ _____ _____

Not Approved: ☐ *Associate Dean* *Date* *Comments*