

Activating your CWID

Your CWID is your Weill Cornell userID that you will use to log into WCM systems, access your Weill Cornell email addresses, and more. You'll see your personal credentials below, as well as instructions for how to activate your CWID and to begin to use your WCM email. Please activate your credentials as soon as possible.

To activate your CWID:

- 1. Go to the following link: <u>https://identity.weill.cornell.edu/activate</u>
- 2. Enter your CWID
- 3. Enter the full email address that is partially displayed on the screen
- 4. Check your personal email for your temporary password and copy it
- 5. Return to: <u>https://identity.weill.cornell.edu/activate</u> and you will be on step 2
- 6. Enter the temporary password
- 7. Follow the directions to enter security questions and answers
- 8. Choose a password that complies with the password policy
- 9. Your account is now active

To log in your WCM email account:

- 1. Your email address is yourCWID@med.cornell.edu
- 2. Visit <u>https://o365.med.cornell.edu</u> in your browser
- 3. When asked, enter your email address and your new password. This will take you to your WCM Email home screen

User Guides: If you would like to know more about WCM Email, ITS has created the following guides:<u>https://its.weill.cornell.edu/services/email-calendar/office-365-emailcalendar</u>

Canvas Phone App

To download the Canvas app:

- 1. Go to your phone's App Store and search for "Canvas Student"
- 2. Click on "Find My School" and enter "Weill Cornell Medical College"
- 3. Log in through Weill Cornell's official website using your CWID and password